

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 6 December 2022

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 6 December 2022**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 14 December 2022. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 15 December 2022, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Calculation and setting of the Council Tax Base for 2023/24

Summary of Decision:

The Executive RESOLVED

- (i) to note the calculations of the tax base in Annexes A to F to the agenda report, summarised below:

			Band D Equivalent Properties
Bisley			1,666.50
Chobham			2,088.64
Frimley		and	25,116.26
Camberley			
West	End		2,413.37
Windlesham			8,328.63
Surrey Heath	Borough		39,613.40
Council			

- (ii) that, in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by Surrey Heath Borough Council as its Tax Base for the year 2023/24 be 39,613.40 Band 'D' properties; and
- (iii) that the income bands for the calculation of entitlement to Local Council Tax Support for working age claimants be uprated by 10% rounded to the nearest £0.99.

The Executive RECOMMENDED to Full Council that with effect from 1 April 2023 the Empty Homes Premium remains at the maximum levels allowed in the legislation where the property has been empty for 2, 5 or 10 more years as detailed in paragraph 1.8 of the agenda report.

Subject: Asset and Property Management Services Contract for the Council's retail holdings in Camberley Town Centre

Summary of Decision:

The Executive RESOLVED that

- (i) a contract be awarded to the successful bidder at a value as set out in the agenda report, to undertake Management Services for the Council's predominantly retail holdings in Camberley Town Centre; and
- (ii) authority be delegated to the Head of Investment & Development to award the contract subject to the satisfactory completion of the standstill process.

Subject: Award of Contract for 63a High Street, Bagshot refurbishment

Summary of Decision:

The Executive RESOLVED that, subject to completion of the standstill process without challenge,

- (i) a contract be awarded to the successful bidder at the value set out in the agenda report, to carry out refurbishment works to 63a High Street, Bagshot to enable the opportunity for letting and occupation of part as offices on a commercial basis;
- (ii) a supplementary estimate for the amount identified in the agenda report to be added to the funding already approved; and
- (iii) the expenditure of any contingency budget be delegated to the Head of Investment & Development in consultation with the Economic Development and Transformation Portfolio Holder, Strategic Director for Finance & Customer Services and Finance & Customer Services Portfolio Holder.

Date of issue: Wednesday, 7 December 2022

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 6 December 2022
Deadline for receipt of call-in request	5pm on Wednesday, 14 December 2022.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature (if not sent by e-mail)	

Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).